

**CALL-IN REQUEST**

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

<b>Date of meeting of the Executive</b>	<b>Tuesday, 25 January 2022</b>
<b>Deadline for receipt of call-in request</b>	<b>5pm on Wednesday, 2 February 2022.</b>
<b>Report Heading</b>	Review of Parking Fees and Charges
<b>Decision (or part thereof) which is to be scrutinised</b>	All of decisions and in particular recommendations i, ii, iv, vi, vii, viii
<b>Element(s) of the decision which cause concern</b>	Increase in cost of parking Resultant impact on access to local recreational facilities Impact on businesses across the borough Impact on rural and village communities Resultant potential increase in on-street parking on residential roads Under-resourcing of enforcement officers
<b>Reason for requesting call-in</b>	Impact on residents and businesses Lack of proper consultation with residents and businesses Lack of meaningful consultation with ward councillors Lack of detailed information provided in papers regarding where any increased revenue would be spent
<b>Outcome sought</b>	Referral to Performance and Finance Scrutiny Committee for amendment recommendation
<b>Potential witnesses (if any) to be called</b>	

<b>Signature</b> (if not sent by e-mail)	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week).*

**Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).**